

**Meeting Minutes
February 21, 2017**

The City of Manassas Electoral Board held a meeting Tuesday, February 21st, 2017 at the Voter Registration & Elections Office, 9025 Center Street. Present were Chair John Snider, Vice Chair Pamela Kincheloe, Secretary Patricia Fields, City Attorney Martin Crim and General Registrar Susan Reed.

Chair John Snider called the meeting to order at 9:00 AM. The Electoral Board Emergency meeting was called to discuss Prince William County General Registrar's request of support from the 3 localities affected by Clerk of Court vacancy. The Electoral Board decided a Special Election November 7, 2017 is best due to budgetary and election management issues. City of Manassas Attorney Martin Crim advised Electoral Board on the guidelines for a Special Election.

Vice Chair Pamela Kincheloe moved to draft a letter of support for the Special Election to be held November 7, 2017. Secretary Patricia Fields seconded. All were in favor.

Board recessed for several minutes for General Registrar Reed to draft letter in favor of all localities supporting the Special Election to be held November 7, 2017.

Letter approved.

The meeting was adjourned at 12:38 PM.



Patricia E. Fields, Secretary