

**Minutes**

**Manassas Historic Resources Board  
April 4, 2017 – 7:30 p.m.  
Regular Meeting  
Manassas Museum Multi-Purpose Room**

**Call to Order:**

The meeting was called to order by Rob Fisher at 7:30 p.m.

**Determination of a Quorum:**

A majority of the board is present.

**Board Members in Attendance:** Dave Button, Rob Fisher, Joe Hanlin, Robert Keller, Mike Lewis, Mark Olsen, Don Wilson

**Honorary Board Members in Attendance:** Suzanne Parker

**Board Members Absent:** Lyshawn Dean, Steve Thomas

**City Council Member Liaison:** Ken Elston, Council Member –Not Present

**Museum Staff in Attendance:** Jean Griffith, Administrative Associate

**Community Development Staff:** Elizabeth Via-Gossman, Director of Community Development

**Approval of Minutes of March 7, 2017**

Joe Hanlin moved to approve the minutes as written, and Dave Button seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

**Chair's Comments:**

Rob Fisher reported that he and his wife visited the Charlotte Museum of History in North Carolina. He gathered some excellent ideas, and recommended a visit for those ever in the area.

**Council Comments:** Not present.

**Museum System Director's Report:**

Elizabeth Via-Gossman reported that Councilman Elston was not able to attend, but offered to relay questions to him from the board. Mark Olsen asked about the possibility that a historic district will be created for Annaburg. Ms. Via-Gossman stated that the Architectural Review Board will consider the historic district, and the Historic Resources Board may be asked for a recommendation on the proposal.

Ms. Via-Gossman shared the web page that has been redesigned to include parks, culture and recreation with links to the museum's page. Ms. Via-Gossman encouraged everyone to take a moment to visit the web site. In addition, customers now have the added the ability to make park and pool reservations via the on-line store.

**Old Business:**

None

**New Business:**

**Quarterly Reports**

Elizabeth Via-Gossman presented a slide show of the quarterly revenue and program results. Ms. Via-Gossman addressed questions and asked that members contact her should they have more questions.

**Board Workplan and Meetings**

Elizabeth Via-Gossman distributed a report on the current status of the MHRB's Strategic Plan, Business Plan, and Facilities Review. There was a brief discussion.

Ms. Via-Gossman encouraged board members to consider serving on the library/museum task force, and suggested that the MHRB meet quarterly in FY18 to allow more time for members to participate on the task force. The board decided to meet May 2 and have a work session to determine future areas of focus.

**Close of Business:**

Rob Fisher asked for any other business. No further business was brought forward.

The next meeting is scheduled for May 2, 2017 at 7:30 p.m.

**Adjournment:**

Mark Olsen moved to adjourn the meeting and Joe Hanlin seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 8:35 p.m.

  
\_\_\_\_\_  
Rob Fisher, Chairman

  
\_\_\_\_\_  
Date