

**Minutes**

**Manassas Historic Resources Board  
June 6, 2017 – 7:30 p.m.  
Regular Meeting  
Manassas Museum Multi-Purpose Room**

**Call to Order:**

The meeting was called to order by Rob Fisher at 7:30 p.m.

**Determination of a Quorum:**

A majority of the board is present.

**Board Members in Attendance:** Dave Button, Lyshawn Dean, Rob Fisher, Joe Hanlin, Robert Keller, Mark Olsen, Steve Thomas, Don Wilson

**Honorary Board Members in Attendance:** None Present

**Board Members Absent:** Mike Lewis

**City Council Member Liaison:** Ken Elston, Council Member – Not Present

**Museum Staff in Attendance:** Jean Griffith, Administrative Associate; Mary Helen Dellinger, Curator

**Community Development Staff:** Elizabeth Via-Gossman, Director of Community Development

**Approval of Minutes of April 4, 2017**

Don Wilson moved to approve the minutes as written, and Dave Button seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

**Chair's Comments:**

Rob Fisher said that the railroad festival was well attended and brought a lot of folks through the museum from all areas. Mr. Fisher also gave recognition to the Woman's Club and their successful can extravaganza to help the hungry.

**Council Comments:** Not present.

**Museum System Director's Report:**

Elizabeth Via-Gossman reported that participants at the Clean-The-Bay event on Saturday hauled away much trash from Liberia's grounds. Councilman Ken Elston also participated in the clean-up. Ms. Via-Gossman reported that the budget has been adopted and that she is planning a community conversation meeting in July to discuss the lawn and how it might be affected by construction of a new library. She will present a mock layout and discuss topography during the meeting.

**Immersive Room Update -**

Ms. Via-Gossman presented three concept ideas proposed by the exhibit design company, Capitol Design, for the immersive room exhibit. Board members concurred that they preferred the second

option, which includes a room with windows and a door on each end. Curator Mary Helen Dellinger discussed the proposal and improvements to the gallery.

**Committee Reports:**

**Collections Committee**

Dave Button opened with a brief report from the Collection Committee's recent meeting. Ms. Dellinger presented a PowerPoint presentation of the various items that were brought before the Collections Committee.

Joe Hanlin moved to accept the recommendation of the Collections Committee, and Don Wilson seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

**Old Business:**

None

**New Business:**

**Review of By-Laws**

A proposed change to the appointment and tenure by-laws would require that two alternate members be added. Alternates would be non-voting members, available to make a quorum or become a regular member if a seat should open. Another proposed change involves the Honorary Lifetime Member designation. Board members suggested including Honorary Members who are deceased, and listing them as "In Memoriam." Another proposed change was to replace the titles of Chairman and Vice Chairman with Chair and Vice Chair.

Mark Olsen moved to accept the By-Law changes, and Rob Fisher seconded the motion. The chair opened the floor for discussion. There was no further discussion. The motion carried unanimously.

Rob Fisher moved to change the start time of the meeting to 7 p.m., and Joe Hanlin seconded the motion. The chair opened the floor for discussion. There was no further discussion. The motion carried unanimously.

**Work Session – Future Projects**

The chair opened the floor for a discussion of active projects. The board will continue to focus on: 1) divesting the Albert Speiden house; 2) the library/museum proposal; 3) continued site work at Liberia House.


**Close of Business:**

Rob Fisher asked for any other business. No further business was brought forward.

The next meeting is scheduled for July 11, 2017 at 7:00 p.m.

**Adjournment:**

Steve Thomas moved to adjourn the meeting and Joe Hanlin seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 8:35 p.m.

  
Rob Fisher, Chairman

  
Date