

Minutes
Manassas Historic Resources Board
December 5, 2017 – 7:00 p.m.
Regular Meeting
City Hall – 2nd Floor Conference Room

Call to Order:

The meeting was called to order by Rob Fisher at 7:00 p.m.

Determination of a Quorum:

A majority of the board is present.

Board Members in Attendance: Dave Button, Lyshawn Dean, Rob Fisher, Connie Gilman, Joseph Hanlin, Mark Olsen, Jill Pascale, Don Wilson

Honorary Board Members in Attendance: None

Board Members Absent: Robert Keller

City Council Member Liaison: Ken Elston, Council Member –Present

Museum Staff in Attendance: Jean Griffith, Administrative Associate; Mary Helen Dellinger, Curator

Others in Attendance: Lisa Harlow, Molly Lane, Christopher Harrover, Don Libeau, Amanda Coggins, and Martin Erbes

Community Development Staff: Elizabeth Via-Gossman, Director of Community Development

Approval of Minutes of November 7, 2017:

Joe Hanlin moved to approve the minutes as written, and Dave Button seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

Chair's Comments:

Rob Fisher welcomed everyone and remarked that the tree lighting was the best he had ever seen. Mr. Fisher was also in the parade and reported how well attended it was that the number of entries in the parade was amazing.

Council Comments: Ken Elston reported on his experience with emceeding the tree lighting and the success of that event, including the new sound system. Mr. Elston is also working with Curator Mary Helen Dellinger to record audio for the new Immersive Room.

Director's Report: Elizabeth Via-Gossman

Ms. Via-Gossman reported that the resolution to support the creation of an Annaburg Manor Historic Overlay District was submitted to the Architectural Review Board (ARB) and is on the City Council agenda for next month. On January 30th there will be another Jennie Dean Memorial meeting with the design team to consider some suggestions, and Ms. Via-Gossman will send a

meeting notification. There are some donation commitments in place for the Jennie Dean Memorial and a fundraising campaign will begin soon.

Ms. Via-Gossman also recognized Kisha Wilson-Sogunro for her work in getting donations from Home Depot and Meadows Farms to make the decorations at the museum so wonderful for the holiday season. She reported that the warehouse sale is going well and the reduction in inventory will enable the museum to reduce its storage expenses. She also reported that Revenue Manager Jane Riley will be retiring on January 1.

Old Business: Mary Helen Dellinger &
Capitol Exhibit Services (Amanda Coggins and Martin Erbes)

Immersive Room Update

Mary Helen Dellinger gave a brief overview of the status of the Immersive Room progress. The staff from Capitol Exhibit Services presented a power point and overview of the design for the exhibit. Ann Walser Harrover Thomas' children were present and gave their thoughts on the exhibit and expressed their support for the design. The floor was opened for discussion and questions.


New Business:
None

Close of Business:
No further business was brought forward. The next meeting is scheduled for January 2 at 7:00 p.m.

Adjournment:
Don Wilson moved to adjourn the meeting and Jill Pascale seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 8:10 p.m.



Rob Fisher, Chairman



Date