

Minutes
Manassas Historic Resources Board
May 1, 2018 – 7:00 p.m.
Regular Meeting
City Hall – 2nd Floor Conference Room

Call to Order:

The meeting was called to order by Rob Fisher at 7:00 p.m.

Determination of a Quorum:

A majority of the board is present.

Board Members in Attendance: Dave Button, Lyshawn Dean, Rob Fisher, Connie Gilman, Robert Keller, Don Wilson

Honorary Board Members in Attendance: Suzanne Parker

Board Members Absent: Joseph Hanlin, Mark Olsen, Jill Pascale

City Council Member Liaison: Ken Elston, Council Member – Not Present

Parks, Culture & Recreation Staff in Attendance: Kisha Wilson-Sogunro, Manager;
Jean Griffith, Administrative Associate

Others in Attendance: None

Community Development Staff: Elizabeth Via-Gossman, Director of Community Development

Approval of Minutes of March 6, 2018:

Robert Keller moved to approve the minutes as written, and Dave Button seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

Chair's Comments:

Rob Fisher welcomed everyone and thanked everyone for turning out for the Portner and Boys & Girls Club exhibit openings. He also reminded the board of the upcoming Ballet on the lawn May 4 and Clean the Bay Day on June 2.

Council Comments: Not Present

Director's Report: Elizabeth Via-Gossman

Ms. Via-Gossman also encouraged everyone to come out to the Picnic with the Arts event this Friday, which includes a preview of the ballet "Colin." Work continues on the Liberia restrooms, which should be complete by this summer.

Speiden House Update: Elizabeth Via-Gossman

Ms. Via-Gossman reported that action on the Speiden house is on hold until the new City Attorney is able to review documents associated with the house. She said she will update the Board on any developments.

Jennie Dean Memorial Update: Elizabeth Via-Gossman

Ms. Via-Gossman reported that work continues on the site's master plan, and refinement of the Jennie Dean statue. A community meeting will be held in June to discuss the master plan and fundraising.

Museum Store Update: Kisha Wilson-Sogunro

Ms. Via-Gossman reported some background on the store inventory. She also informed the Board that the FY19 budget includes funding for one part-time Visitor Services Aide to become a full time store manager, and the addition of a marketing position. Kisha Wilson-Sogunro presented a PowerPoint overview of the plan to reduce store inventory, and a merchandising plan that aligns with events and exhibits in the museum. Another new initiative is to sell items at other events. Staff is working to finalize the liquidation of products that will be eliminated, complete an end of year inventory analysis, establish a buying plan in 2019, and hire a Business Services Supervisor.

Old Business:

Virginia Special License Plate - Bob Keller/Elizabeth Via-Gossman

The City Council selected two of the four designs and citizens may now vote for their favorite on the City's web site. The poll will be posted for a few weeks, and the process will continue once a final design selection has been made.

New Business:

None

Close of Business:

No further business was brought forward. The next meeting is scheduled for June 5 at 7:00 p.m.

Adjournment:

Robert Keller moved to adjourn the meeting and Dave Button seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 8:35 p.m.



Rob Fisher, Chairman



Date