

**Minutes**  
**Manassas Historic Resources Board**  
**June 5, 2018 – 7:00 p.m.**  
**Regular Meeting**  
**Manassas Museum – Multi-Purpose Room**

**Call to Order:**

The meeting was called to order by Rob Fisher at 7:00 p.m.

**Determination of a Quorum:**

A majority of the board is present.

**Board Members in Attendance:** Dave Button, Rob Fisher, Joseph Hanlin, Robert Keller, Mark Olsen, Don Wilson

**Honorary Board Members in Attendance:** Suzanne Parker

**Board Members Absent:** Lyshawn Dean, Connie Gilman, Jill Pascale

**City Council Member Liaison:** Ken Elston, Council Member – Not Present

**Parks, Culture & Recreation Staff in Attendance:** Jean Griffith, Administrative Associate;  
Mary Helen Dellinger, Curator

**Others in Attendance:** None

**Community Development Staff:** Elizabeth Via-Gossman, Director of Community Development

**Approval of Minutes of May 1, 2018:**

Robert Keller moved to approve the minutes as written, and Dave Button seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

**Chair's Comments:**

Rob Fisher commented on the recent Railway Festival and the Vikings Festival. Store sales did quite well. Mr. Fisher reminded the Board of the MIS/Jennie Dean Memorial meeting on June 14 at the Jennie Dean site.

**Council Comments:** Not Present

**Director's Report:** Elizabeth Via-Gossman

Ms. Via-Gossman updated the Board on bathroom construction that is underway at Liberia. The rear porch construction will soon be out for bid, and the house will be cleaned and other maintenance will be performed after this work is completed.

Ms. Via-Gossman also updated the Board on the June 14 meeting at Jennie Dean. The sculptor will display a clay model of the statue, Rhodeside & Harwell will display proposed landscape designs,

and fundraising will be discussed. She asked the Board to share this meeting information with others interested in the MIS/Jennie Dean Memorial project.

In September staff will present updated revenue and attendance numbers for the Board. Kisha Wilson-Sogunro has started the assessment process through the American Association of Museums (AAM) which is part of the Strategic Plan that the board adopted. Ms. Wilson-Sogunro will make a presentation about the assessment to the Board at the September meeting.

Ms. Via-Gossman reported that during a June work session the City Council will discuss removing the Speiden House as a Museum property, and returning the house back to Virginia Speiden Carper's heirs. Council will also discuss a possible sale of Annaburg.

**Collections Committee Report:** Dave Button/Mary Helen Dellinger

Dave Button asked Mary Helen Dellinger to give an overview of the most recent collections committee meeting. Ms. Dellinger had a PowerPoint presentation of the items that were reviewed by the committee. Mark Olsen moved to accept the recommendations of the collection committee, and Joe Hanlin seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

**Old Business:**

**Virginia Special License Plate - Bob Keller**

Mr. Keller shared the Community Opinion Polls board and cards he plans to use at the Farmer's Market and other public events for voting on the License Plate project. Mr. Keller is looking for volunteers to help with this step of the project.

**New Business:**

None

**Close of Business:**

The board discussed and approved moving the next meeting to July 10 at 7:00 p.m.

**Adjournment:**

Joe Hanlin moved to adjourn the meeting and Dave Button seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 7:50 p.m.

  
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Rob Fisher, Chairman

  
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Date