

Minutes
Manassas Historic Resources Board
October 2, 2018 – 7:00 p.m.
Regular Meeting
City Hall

Call to Order:

The meeting was called to order by Rob Fisher at 7:00 p.m.

Determination of a Quorum:

A majority of the board is present.

Board Members in Attendance: Dave Button, Lyshawn Dean, Rob Fisher, Joseph Hanlin, Robert Keller, Mark Olsen, Jill Pascale, Don Wilson

Honorary Board Members in Attendance: None

Board Members Absent: Connie Gilman

City Council Member Liaison: Ken Elston, Council Member – Not Present

Museum Staff in Attendance: Jean Griffith, Administrative Associate

Community Development Staff: Elizabeth Via-Gossman, Director of Community Development

Approval of Minutes of July 10, 2018:

Joe Hanlin moved to approve the minutes as written, and Bob Keller seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

Chair's Comments:

Rob Fisher reported that the Portner exhibit has closed. The sidewalk sale is still going on, if you want to get some early holiday shopping done.

Director's Report and Updates: Elizabeth Via-Gossman

Jennie Dean

Ms. Via-Gossman reported the staff is working on the brochure and video for fundraising for the Jennie Dean project. In January the big push will start. The staff has been hard at work making a list of the large organizations and churches to target for our fundraising.

Liberia

Olde Towne Landscaping has done a wonderful job at Liberia. The landscaping is coming along well and the restrooms are done. The staff will be working on signage. There will be some more clearing done, the back porch is in process, and painting of the trim is to be started. An upcoming event at Liberia is Holidays at Liberia this year in conjunction with the Associates.

Comprehensive Plan

A huge thank you to the board for hosting the Community Conversation in September. These sessions have been very successful. Ms. Via-Gossman suggested to the Board to revisit updating the Strategic Plan. This would be useful in moving forward with making renovations to the Museum.

Council Comments: Ken Elston – Not present, no report.

New Business:

Manassas History Weekend

Mr. Fisher wanted to open up the floor for discussion on the event and how the board viewed it had gone. There was some discussion amongst the members as to what direction this major event may take. The board would like to have input on decisions that are made in regards to it.

Survey Review

Mr. Fisher remarked that the paper survey is no longer in place and would like input on should we bring this back. The floor was opened with some discussion. Ms. Via-Gossman will discuss with the staff.

Close of Business:

Rob Fisher asked for any other business. No further business was brought forward. The next meeting is scheduled for November 6 at 7:00 p.m.

Other Business:

Mr. Keller brought up having electronic features in the gallery. Mr. Keller offered to do research on systems that we could possibly use.

Mr. Keller had invited Zac Caron as a result of a conversation they had had on grants that are out there for museums and libraries. Mr. Caron gave a short presentation on some various grants that may be possibilities.

Adjournment:

Bob Keller moved to adjourn the meeting and Dave Button seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 7:59 p.m.



Rob Fisher, Chairman



Date