

**Meeting Minutes  
February 18, 2020**

The City of Manassas Electoral Board held a meeting Tuesday, February 18th, 2020 at the Voter Registration & Elections Office, 9025 Center Street.

In attendance were Chair John Snider; Vice Chair Pamela Kincheloe; Secretary Patricia Fields, IT Manager Sean Whitfield and General Registrar Susan Reed.

Chair Snider called the meeting to order at 10:00 AM to discuss HB2178 compliance.

Vice Chair Kincheloe motioned to go into closed session in accordance with VA Code §2.2-3711(A)(34) pursuant to Virginia Election Law §24.2-410.2 and §24.2-625.1 for the purpose of discussing HB2178 compliance. All agreed.

A motion to come out of closed session by Vice Chair Kincheloe, Secretary Fields seconded. All agree.

Chair Snider certified that only such public business matters lawfully exempted from open meeting requirements under this chapter and only such public business matters as were identified in the motion by which the closed meeting was closed were heard, discussed, or considered.

Secretary Fields moved to adjourn, all were in favor.

Meeting adjourned at 11:55 AM.

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**Patricia E. Fields, Secretary**